

Where Education is a Passion....

Faculties of the University DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Date: 12/12/2025

• Faculty of Dental Sciences
(Estd. 1996)

• Faculty of Physiotherapy
& Allied Health Sciences
(Estd. 1999)

• Faculty of Medicine
(Estd. 2000)

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(Estd. 2000)

• Faculty of Law
(Estd. 2002)

• Faculty of Engineering
& Technology
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(Estd. 2009)

• Faculty of Fine Arts
(Estd. 2009)

• Faculty of Arts & Social
Science
(Estd. 2009)

• Subharti Polytechnic
College
(Estd. 2010)

• Faculty of AYUSH
(Estd. 2011)

• Faculty of Science
(Estd. 2013)

Ref. No. Pharmacy/BOS/2025/12/12

Notice

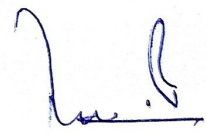
A meeting of the **Board of Studies** is scheduled to be held as per the following details:

- **Date:** 17/12/2025
- **Time:** 11:00 AM
- **Venue:** Conference Hall

The meeting will focus on the planning and preparation for the upcoming academic semester. All faculty members are requested to attend as their insights are essential for the successful execution of various departmental and academic activities.

Agendas of the Meeting:

1. Confirmation of minutes of the Board of Studies meeting held on 31/01/2025 (Annexure-I).
2. Consideration and approval of new Value-Added Courses for the academic session 2025–2026.
3. Requirement and approval for appointment of new faculty members.
4. Participation and integration of MOOC courses in the curriculum.
5. Subject allotment for the Even Semester in B.Pharm and M.Pharm programmes.
6. Laboratory chemical and glassware requirements for the academic year.
7. Allotment of Supervisors for M.Pharm 3rd Semester students.
8. Purchase and approval of Molecular Docking Software.
9. Planning and preparation for organizing seminars, conferences, Guest lecture and Faculty Development Programs.
10. Strategies for increasing publications, IPR (patents/copyrights), and consultancy activities.
11. Preparation and action plan for NBA and QCI accreditation.
12. Any other matter with the permission of the Chair.


Prof. (Dr.) Manish Kumar Pathak
Chairman

Cc to: (Member)
1. QEWC
2. All board of Studies members

Ref. No. Pharmacy/BOS/2025/12/17

Date: 17/12/2025

Minutes for Meeting

A meeting of faculty board was held on 17/12/2025 at 11:00 AM in the conference hall.

Following members were present during meeting.

S.No	Name of faculty	Designation	Signature
1.	Prof. (Dr.) Manish Kumar Pathak	Chairman	<i>[Signature]</i>
2.	Prof. (Dr.) Amit Punia	Member	<i>[Signature]</i>
3.	Prof. (Dr.) Vikrant Verma	Member	<i>[Signature]</i>
4.	Dr. Nidhi Dhama	Member	<i>[Signature]</i>
5.	Ms. Swati Wadhawan	Member	<i>[Signature]</i>
6.	Ms Swasti Arora	Member	<i>[Signature]</i>
7.	Ms. Nandini Sharma	Member	<i>[Signature]</i>
8.	Mohd Haider	Member	<i>[Signature]</i>
9.	Mr Lavdeep Rajput	Member	<i>[Signature]</i>
10.	Dr Aadesh Kumar	Member Secretary	<i>[Signature]</i>
11.	Prof. (Dr.) Niranjan Kaushik	External Expert	<i>[Signature]</i>

Following members were not able to mark their presence for meeting:

S.No	Name of faculty	Designation	Signature
1.	Ms Shivangi Sangal	Member	<i>[Signature]</i>

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At the onset, the Chairperson BOS **Dr. Manish Kumar Pathak** welcomed all the members and extended special thanks to the external expert member **Prof. (Dr.) Niranjan Kaushik** for sparing his valuable time.

The following agendas were discussed during the meeting:

Agenda No. 1: Confirmation of Previous Minutes

Discussion:

The minutes of the previous BoS meeting held on 31/01/2025 were reviewed.

Resolution:

Confirmed and approved by the Chairman.

Action to be taken by	Member Secretary
Timeline to complete the assigned task	Immediate

Agenda No. 2: Approval of New Value-Added Courses

Discussion:

New value-added courses were proposed to enhance skill development and industry readiness of students.

Resolution:

Approved by the Board.

Action to be taken by	Course Coordinators
Timeline to complete the assigned task	Before commencement of next academic session

Agenda No. 3: Appointment of New Faculty

Discussion:

Requirement of additional faculty members due to workload and expansion of PG intake was discussed.

Resolution:

Approved and recommended to higher authorities.



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Subhartipuram, NH-58, Delhi-Haridwar Bypass Road, Meerut-250005

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Action to be taken by

HOD

Timeline to complete the assigned task

As per university recruitment process

Agenda No. 4:

Integration of MOOC Courses

Discussion:

Integration of SWAYAM/NPTEL and other MOOC platforms into curriculum was discussed.

Resolution:

Approved.

Action to be taken by

Academic Coordinator

Timeline to complete the assigned task

Even semester 2025–2026

Agenda No. 5: Subject Allotment

Discussion:

Subjects were distributed among faculty members based on specialization and workload.

Resolution:

Approved.

Action to be taken by

Chairman

Timeline to complete the assigned task

Immediate

Agenda No. 6: Laboratory Chemical & Glassware Requirements

Discussion:

Requirement list for chemicals and glassware was reviewed.

Resolution:

Action to be taken by

Store In-charge & Chairman

Timeline to complete the assigned task

Before semester commencement

Approved.

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Agenda No. 7: Allotment of M.Pharm Supervisors

Discussion:

Supervisors were allotted for M.Pharm 3rd Semester students.

Resolution:

Approved by the Chairman and External Expert

Action to be taken by	Chairman
Timeline to complete the assigned task	Immediate

Agenda No. 8: Purchase of Molecular Docking Software

Discussion:

Purchase proposal for molecular docking software to strengthen research activities was discussed.

Resolution:

Approved and recommended.

Action to be taken by	Chairman & University Purchase Committee
Timeline to complete the assigned task	As per university procedure

Agenda No. 9: Seminars, Conferences & FDPs

Discussion:

Plan to organize seminars, guest lectures, and FDPs during academic session.

Resolution:

Encouraged and approved by Chairman and External Expert

Action to be taken by	Dr. Vikrant Verma and Dr. Amit Kumar
Timeline to complete the assigned task	Throughout academic session.

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Agenda No. 10: Publications, IPR & Consultancy

Discussion:

Faculty encouraged to increase quality publications and patent filings.

Resolution:

Approved by Chairman and Board

Action to be taken by	All Faculty Members
Timeline to complete the assigned task	Ongoing

Agenda No. 11: NBA & OCI Accreditation

Discussion:

Preparation of documentation and compliance measures were discussed.

Resolution:

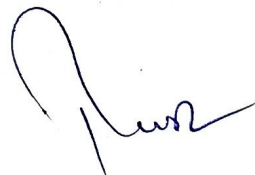
Approved by the Board

Action to be taken by	Chairman
Timeline to complete the assigned task	As per accreditation schedule

Agenda No. 12: Any Other Matter

No additional matter was raised.


Sign of Member Secretary


Sign and Stamp of Chairman

Where Education is a Passion
Faculties of the University:

Ref. No Pharmacy/BOS/Pharmaceutical Chemistry/ 2026/01/15

Date: 15/01/2026

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Action Taken Report

The meeting of the Board of Studies was held on 17/12/2025. The actions taken on the discussed agendas are as follows:

Agenda Item No.	Agenda	Resolution	Assigned Task & Timeline	Task Completed On	Remark
1	Confirmation of Previous Minutes	Confirmed	Immediate	Completed	--
2	Value-Added Courses	Approved	Before session start	In Progress	--
3	Appointment of Faculty	Recommended	As per recruitment norms	In Process	--
4	MOOC Integration	Approved	Even Semester	Initiated	--
5	Subject Allotment	Approved	Immediate	Completed	--
6	Lab Chemical & Glassware	Approved	Before semester	Procurement initiated	--
7	M.Pharm Supervisors	Approved	Immediate	Completed	--
8	Molecular Docking Software	Approved	As per university procedure	Under Purchase Process	--
9	Seminars/FDP	Approved	Throughout session	Ongoing	--
10	Publications/IPR	Encouraged	Ongoing	Ongoing	--
11	NBA & OCI Preparation	Approved	As per schedule	Documentation started	--
12	Any Other Matter	--	--	--	--

Sign of Member Secretary

Sign and Stamp of Chairman